



Please mail the completed application form to:

**The Canadian Society for the
Recording Arts**

4275 Hwy 95 Box 55 Parson, BC. VOA-1L0

Telephone 250-348-2387 or 403-808-6700

www.theCSRA.ca /csra@telus.net

MUSIC EDUCATION RESOURCE GRANT PROGRAM

The Canadian Society for the Recording Arts was established to assist in the advancement of music education. The C.S.R.A will subsidize eligible institutions, by providing grants and bursaries to successful applicants /institutions that provide a curriculum for music education. Including music departments in schools universities and colleges as well as rural community music education programs .To qualify for bursaries and grants independent applicants or institutions must be currently operating in a deficit or with limited funds.

The C.S.R.A may provide a grant of up to a maximum of \$10,000, which may represent up to 100% of the total eligible budget.

TO BE ELIGIBLE

1. The applicant must be a Canadian institution / organization located in a Canadian municipality.
2. Organizations or institutions that apply must be currently operating in a deficit or with limited funds.

ELIGIBLE COSTS

1. Are only those incurred after the application has been received by the C.S.R.A.
2. Are only those incurred in Canada at Canadian facilities, and for Canadian citizens/ landed immigrants.
3. Are only those indicated on the budget page of the application.

MAXIMUM GRANTS AVAILABLE

1. An applicant may receive a maximum of one award during C.S.R.A's fiscal year

EVALUATION PROCESS

Applications are reviewed by an independent evaluation panel comprised of music instructor's teachers, professors and education professionals. Applications will be assessed based on the urgency or necessity of the financial support required, the quality of the music program and the applicants intended out come of receiving said funds .The panel can reject a proposal if it is deemed incomplete. Only those applicants recommended by the evaluation panels are considered by the Board of Directors who make the decision regarding C.S.R.A's financial commitment. Processing and evaluation of applications will take approximately 12 weeks. All applicants will be contacted by mail when results are available.

IMPORTANT NOTES /RECOMMENDATIONS

1. All applications must be legible; Applications must be completed in ink.
2. All required information must be completed on a current original C.R.S.A supplied form. Applications may be downloaded from the C.S.R.A web site, however the layout must not be modified.
3. Program guidelines may be subject to change and will be applied to any application submitted.
4. Materials will be returned only if a self addressed, stamped envelope is enclosed, otherwise materials will be disposed of immediately. Please ensure that your self-addressed, stamped envelope is large enough to accommodate your complete package and that sufficient postage is attached.
5. The C.S.RA reserves the right to refuse any application, for any reason.
6. If you are successful in receiving funding from the C.R.S.A. Please note these funds must be reported on your Income tax return.

C.S.R.A.

THE CANADIAN SOCIETY FOR THE RECORDING ARTS

Individual applying [Legal Registered Name] -----

Organization or Institution -----

Address-----

Apt/Suite:-----

City-----Prov:-----Postal Code:-----

E-Mail:-----

Phone [-----]-Fax:-----

Is the applicant a Canadian organization -----YES -----NO

Is the applicant operating in a Canadian municipality-----YES-----NO

Has the applicant previously applied for funding through any of the C.S.R.A 's programs? if so explain

Please describe the music instruction or educational program or class that requires financial assistance.

Number of students-----

A complete list of satisfactory instruments used in the orchestra or band [e.g. 5 clarinets
2 French horns etc.]

A complete list of unsatisfactory instruments used in the orchestra or band

Please provide details concerning the workshops or the instructors required to maintain the music program or the absents of workshops or instructors required to maintain the music program.

BUDGET

**CASH
EXPENDITURE**

New instruments required

Rentals [specify]:-----

Misc. {specify}:-----

TOTAL BUDGET

The total request from the C.S.R.A cannot exceed \$10,000.

Declare additional Government sources of funding for this project

GOVERNMENT FUNDING / GRANTS [specify]

TOTAL REQUEST FROM THE C.S.R.A

FINANCIAL STATEMENTS Attach a copy of the organizations most recent Financial Statements, and a brief explanation or additional information relating to financial statements.

APPLICANT'S AGREEMENT

- a) Agree to be bound by all approvals and disapproval's of the C.S.R.A in connection with this application for funding or in connection with any payment or allocation of funding.
- b) Agree that they will not institute any claim or proceeding against the C.S.R.A (or its directors, officers or employees) by reason of any approval or disapproval of the C.S.R.A in connection with this application for funding in connection with any payment or allocation of funding.
- c) Agree that the C.S.R.A (or its directors, officers or employees) shall not be liable for any direct, indirect, consequential or incident loss or damage arising out of such application or the payment or nonpayment of such funding.
- d) Agree that the applicant assume the entire risk of loss and damage arising out of the application for funding, the approval or disapproval of such application and the payment or non-payment of such funding.
- e) Agree that the budget projections are based on fact and have been prepared with due regard to reality and moderation.
- f) Understand that the C.S.R.A will respect the confidential nature of the material submitted in this application.
- g) Agree and certify all the information above to be true and complete, and authorize and consent to receipt and provision of account and credit information from and to credit grantors, credit bureaus, and suppliers of services.

Applicants Agreement: I hereby warrant that the information submitted in this application is correct to the best of my knowledge.

Signature of applicant -----

Please print name-----

Date-----

CANADIAN SOCIETY FOR THE RECORDING ARTS

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Parson, British Columbia
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Date Received at the C.S.R.A-----